

ANTIGUA AND BARBUDA

INTERNATIONAL INSTITUTE OF TECHNOLOGY

ADMISSIONS OFFICE

APPLICATION FOR ADMISSION

**Eligibility for Admission**

Admission to the Antigua and Barbuda International Institute of Technology (ABIIT) is open to all high school graduates and any person 16 years of age or older who can show evidence of profiting from the institution.

Standard requirements for entry into ABIIT are five CXC subjects for which you must have attained passes in Math and English. Students aged 16 and older who have not completed high school will be interviewed in depth to establish the starting point before declaring a major. All core prerequisites are to be completed before enrollment in the courses for your major.

**Admissions Process**

Submit an Application for Admissionin person or by regular mail or e-mail (registrar@abiit.edu.ag) to the Admissions Office. Enter your responses accurately, completely, and neatly. This information will become a part of your master file. Errors and omissions will result in inaccuracies in your academic record and may delay your registration and final graduation.

**Supporting Documents**

* Proof of Nationality
	+ Valid Passport OR Birth Certificate with Passport sized photo
	+ Certificate of Naturalization (if applicable)
* Academic Records
	+ Official College Transcripts (originals or notarized copies)
	+ Official High School Transcripts (originals or notarized copies and if you attended high school within the last three years)
	+ CXC or GED Certificate
	+ Any other certifications
	+ Make payment to the Bursar of a non-refundable $20.00 application fee with this form.

**Assessment Testing**

All new students are required to sit a placement test in Math and English prior to registering for classes. Failure to pass this assessment will require the student to take remedial classes.

**Freshman Orientation**

Orientationis mandatory and is to be attended by all new students. The date and time for your orientation will be a part of your acceptance package which you will be contacted to collect.

**Student ID #** Click or tap here to enter text.

**Personal Information**

**Title Gender Marital Status Date of Birth**

[ ]  Mr. [ ]  Male [ ]  Single Click or tap here to enter text.

[ ]  Mrs. [ ]  Female [ ]  Married

[ ]  Ms.

[ ]  Miss

**Surname (Family Name) Middle Name First Name**

Click or tap here to enter text. Click or tap here to enter text. Click or tap here to enter text.

**Address**

Click or tap here to enter text.

**Email Address Mobile # Home #**

Click or tap here to enter text. Click or tap here to enter text. Click or tap here to enter text.

**Emergency Contact**

Whom should ABIIT contact in case of an emergency?

**Name Relation Mobile #**

Click or tap here to enter text. Click or tap here to enter text. Click or tap here to enter text.

**Citizenship Status Country of Citizenship**

[ ]  Antiguan/Barbudan Click or tap here to enter text.

[ ]  Other

**Date of Entry (Antigua & Barbuda) First Language**

Click or tap here to enter text. Click or tap here to enter text.

**How did you hear about ABIIT?**

[ ]  Website

[ ]  Radio/TV Commercial

[ ]  Newspaper

[ ]  ABIIT Student

[ ]  School Visits

[ ]  Other

**Program Choice**

**Associate Degree Programs**

[ ]  Architectural Technology [ ]  Human Resource Management

[ ]  Accounting [ ]  Information Technology

[ ]  Banking & Financing [ ]  Interior Design

[ ]  Business Administration [ ]  Physical Therapist Assistant

[ ]  Computer Network Engineer [ ]  Public Administration

[ ]  Computer Science [ ]  Sports Management

[ ]  Graphic Design [ ]  Sales and Marketing

**Diploma Programs Single Course**

[ ]  Architecture Click or tap here to enter text.

[ ]  Office Specialist

**Education History**

**Name of School Address Date Attended**

Click or tap here to enter text. Click or tap here to enter text. Click or tap here to enter text.

**If you are not a High School graduate, do you have a High School equivalency diploma?**

[ ]  Yes

[ ]  No

**Educational Goals (Mark only ONE box)**

[ ]  Transfer to 4-Year College without AA Degree [ ]  Complete AA Degree and Transfer to 4-Year Degree

[ ]  AA Degree only [ ]  Diploma then on to AA Degree

[ ]  Diploma only [ ]  Improve Job Skills

[ ]  Personal Enrichment [ ]  Other Click or tap here to enter text.

**Enrollment Decision: "I plan to enroll for the" Student Type Start Date**

[ ]  Fall Trimester [ ]  New Freshman Click or tap here to enter text.

[ ]  Winter Trimester [ ]  Transfer Student

[ ]  Spring Trimester [ ]  Re-admitted Student

[ ]  Summer Trimester

**Declaration:**

1. I understand that the information I provide including subsequent information placed in my student records will be used for the purpose of admissions, registration, research, alumni, marketing and development, and other purpose consistent with the mandate of the institution.
2. I understand that submission of this application does not guarantee admission to a program or course, and that admission is subject to meeting ABIIT’s prerequisites and space availability.
3. I agree to abide by the rules and regulations of ABIIT as published in the course catalog, and those of the department and program in which I shall be registered and any changes which may be made while I am a student at ABIIT.
4. I certify that the information I have provided in this application is complete and accurate and may be verified by ABIIT. I understand that falsifying any documents or information submitted will result in the immediate cancellation of my admission or registration at ABIIT.

Click or tap here to enter text. Click or tap here to enter text.

**Signature Date**

**FOR OFFICIAL USE ONLY**

[ ] Active [ ] Pending [ ] Accepted [ ] Postponed [ ] Rejected

Enter date Enter date Enter date Enter date Enter date

**Date Date Date Date Date**

***Reason for Pending, Postponed, and Rejected:***

Click or tap here to enter text.

|  |  |  |
| --- | --- | --- |
| **Documents Received** | **Received** | **Comments** |
| *College Transcripts*  | [ ] Yes [ ]  No |  |
| *College Certificates/Diplomas/Degrees* | [ ] Yes [ ]  No |  |
| *School Transcripts* | [ ] Yes [ ]  No |  |
| *School Certificate* | [ ] Yes [ ]  No |  |
| *CXC.GCE Certificate*  | [ ] Yes [ ]  No |  |
| *Other Certificates/Diplomas/Degrees* | [ ] Yes [ ]  No |  |
| *Assessment Test* | [ ] Yes [ ]  No |  |
| *Proof of Nationality*[ ]  *Passport*[ ]  *Voter’s ID*[ ]  *Birth Certificates with pp size photo*  | [ ] Yes [ ]  No |  |
| *Other*  | [ ]  Yes [ ]  No |  |