## APPLICATION FOR ADMISSION

### Eligibility for Admission

Admission to the Antigua and Barbuda International Institute of Technology (ABIIT) is open to all high school graduates and any person 16 years of age or older who can show evidence of profiting from the institution.

Standard requirements for entry into ABIIT are five CXC subjects for which you must have attained passes in Math and English. Students age 16 and older who have not completed high school will be interviewed in depth to establish the starting point before declaring a major. All core pre-requisites are to be completed before enrollment in the courses for your major.

### Admissions Process

Submit an Application for Admission in person or by regular mail or e-mail to the Admissions Office. Enter your responses accurately, completely and neatly. This information will become a part of your master file. Errors and omissions will result in inaccuracies in your academic record and may delay your registration and final graduation.

### Supporting Documents
- Proof of Nationality
    - Valid Passport
    - Birth Certificate
    - Certificate of Naturalization (if applicable)
    - One (1) passport size photo (must be taken within the past six months)

- Academic Records
    - Official College Transcripts (originals or notarized copies)
    - Official High School Transcripts (originals or notarized copies and if you attended high school within the last three years)
    - CXC of GED Certificate
    - Any other certifications

- Make payment to the Bursar's of a non-refundable $20.00 application fee with this form.

### Assessment Testing
All new students are required to sit a placement test in Math and English prior to registering for classes. Failure to pass this assessment will require the student to take remedial classes.

### Freshman Orientation

Orientation is mandatory and is to be attended by all new students. The date and time for your orientation will be a part of your acceptance package which you will be contact to collect.

# Antigua & Barbuda International Institute of Technology
## APPLICATION FOR ADMISSION FORM

**Instructions:** Print clearly using **Blue** or **Black** ink. Answer **ALL** questions.
**INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.**

**You must submit a non-refundable $20.00 application fee with this form.**

**Student ID# _____**

## Personal Information

**Mr. ☐ Mrs. ☐ Ms. ☐ Miss ☐**

**_____**
**Surname (Family Name)**

**_____**
**Given Names**

**_____**
**_____**
**_____**
**Address**

**Gender:** ☐ **Male** ☐ **Female**

**Marital Status:** ☐ **Single** ☐ **Married**

**Birth Date:** __ __ - __ __ - __ __ __ __
  MM    DD    YY

**_____**
**Email address**

**_____    _____**
**Mobile #                        Home #**

**_____**
**Other Telephone**

## Emergency Contact
**Who should ABIIT contact in case of emergency?**

**_____**
**Name**

**_____**
**Relation**

**_____**
**Tel. #**

## Citizenship Status
☐ Antiguan/Barbudan          ☐ Other

**_____**
**Country of Citizenship**

**Date of Entry (Antigua & Barbuda)**

__ __ - __ __ - __ __ __ __
MM       DD       YY

**_____**
First Language

**How did you hear about ABIIT?**

☐ Website
☐ Radio/ TV Commercial
☐ Newspaper Ad
☐ ABIIT Student
☐ School Visits
☐ Other _____

## Program Choice

**Associate Degree Programs**

☐ Architectural Technology
☐ Accounting
☐ Banking & Finance
☐ Business Administration
☐ Computer Network Engineer
☐ Computer Science
☐ Graphic Design
☐ Human Resource Management
☐ Information Technology

**Diploma Programs**

☐ Architecture
☐ Office Specialist

_____

**Single Course**

## Education History

*High School(s)/Secondary School(s) Attended:*

| Name of School | Address | Date Attended | Highest grade Completed |
|---|---|---|---|
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

If you are not a High School graduate, do you have a High School equivalency diploma?
☐ Yes   ☐ No

**List the College(s), Business School(s), or Vocational School(s) attended:**

| Name of School | Address | Date Attended | Diploma/Degree |
|---|---|---|---|
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**EDUCATIONAL GOALS (Mark only ONE box)**
☐ Transfer to 4-Year College without AA Degree
☐ Complete AA Degree and Transfer to 4-Year Degree
☐ AA Degree only
☐ Diploma then on to AA Degree
☐ Diploma only
☐ Improve Job Skills
☐ Personal Enrichment
☐ Other _____

## Additional Information

**Enrollment Decision:** I plan to enroll for the

☐ Fall Trimester 20_____          ☐ Winter Trimester 20_____

☐ Spring Trimester 20_____          ☐ Summer Trimester 20_____

**Student Type:** ☐ New Freshman   ☐ Transfer Student   ☐ Re-admitted Student

## Declaration:

1.  I understand that the information I provide including subsequent information placed in my student records will be used for the purpose of admissions, registration, research, alumni, marketing and development and other purpose consistent with the mandate of the institution.
2.  I understand that submission of this application does not guarantee admission to a program or course, and that admission is subject to meeting ABIIT's prerequisites and space availability.
3.  I agree to abide by the rules and regulations of ABIIT as published in the course catalog, and those of the department and program in which I shall be registered and any changes which may be made while I am a student at ABIIT.
4.  I certify that the information I have provided in this application is complete and accurate and may be verified by ABIIT. I understand that falsifying any documents or information submitted will result in immediate cancellation of my admission or registration at ABIIT.


_____          _____

**Signature**                                                         **Date**

## FOR OFFICIAL USE ONLY

☐ Active          ☐ Pending          ☐ Accepted          ☐ Postponed          ☐ Rejected

_____     _____     _____     _____     _____

**Date**            **Date**            **Date**            **Date**            **Date**

Reason for Pending, Postponed and Rejected:

_____

_____

| Documents Received | Received | Comments |
|---|---|---|
| *College Transcripts* | ☐ Yes   ☐ No | |
| *College Certificates/Diploma/Degree* | ☐ Yes   ☐ No | |
| *School Transcripts* | ☐ Yes   ☐ No | |
| *School Certificate* | ☐ Yes   ☐ No | |
| *CXC.GCE Certificate* | ☐ Yes   ☐ No | |
| *Other Certificates/Diploma/Degree* | ☐ Yes   ☐ No | |
| *Assessment Test* | ☐ Yes   ☐ No | |
| *Proof of Nationality*<br>  ☐ *Passport*<br>  ☐ *Voter's ID*<br>  ☐ *Birth Certificates with pp size photo* | ☐ Yes   ☐ No | |
| *Other* | ☐ Yes   ☐ No | |